

SINGAPORE KENDO CLUB

163D Upper East Coast Road, Singapore 455264

Web site : www.singaporekendo.org.sg

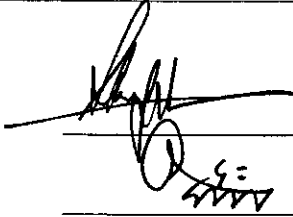
Standard Rulings
&
Practices

SKC/001/V1



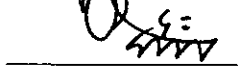
SINGAPORE KENDO CLUB	
Standard Rulings & Practices	
RefNo: SKC/001/V1	Effective Date : 2004
Supersedes : None	Page 2 of 7

Author(s): Janice Koh
Asst Secretary of SKC



Date: 19/7/2004

Endorsed by: Chan Cheow Lin
President of SKC



Date: 19 July 2004

Authorised by: Committee of SKC

Date: 19 July 2004

TABLE OF CONTENTS

1. PURPOSE	3
2. SCOPE	3
3. RESPONSIBILITY	3
4. FEES AND APPLICATION	3
5. NEW INTAKE	5
6. HOW TO JOIN SINGAPORE KENDO CLUB	5
7. APPENDICES	5

<i>SINGAPORE KENDO CLUB</i>	
<i>Standard Rulings & Practices</i>	
Ref No: SKC/001/V1	Effective Date : 2004
Supersedes : None	Page 3 of 7

1. PURPOSE

The objective of this documentation is to facilitate communication and enforce compliance to standard rulings and practices of Singapore Kendo Club.

2. SCOPE

This procedure applies to all SKC members and participants for SKC gradings, championship and tournaments.

3. RESPONSIBILITY

3.1. EXCOM members are responsible to enforce the standard rulings and practices.

3.2. All members of SKC are responsible for compliance to the standard rulings and practices.

3.3. All affiliates of SKC are responsible for compliance where relevant to the standard rulings and practices.

3.4. This Standard Rulings & Practices will be reviewed annually and will be updated whenever necessary.

4. FEES AND APPLICATION

4.1. CATEGORIES

- 4.1.1. Membership
- 4.1.2. Grading
- 4.1.3. Championship/Tournaments

4.2. FEES STRUCTURE

- 4.2.1. Membership and Grading Fees - Please refer to Appendix A
- 4.2.2. Penalty for membership in arrears noted in Appendix A must be enforced.

SINGAPORE KENDO CLUB	
Standard Rulings & Practices	
Ref No: SKC/001/V1	Effective Date : 2004
Supersedes : None	Page 4 of 7

4.2.3. Participation fee for all local Championship/Tournament will be S\$5 per application with the exception of the Singapore East/West Tournament which will be S\$10 per applicant as souvenir is given.

4.2.4. Membership re-registration apply to members who wish to rejoin after taking an approved long period of absence eg. on National service, overseas study/assignment, etc. Approval under re-registration status must be obtained from the President, otherwise member rejoining must pay the full membership fees which have been in arrears.

4.3. APPLICATION AND PAYMENT

4.3.1. Grading Application Form - Please refer to Appendix B
 Membership Application Form - Please refer to Appendix C
 Championship/Tournament Form - Will be issued when applicable

4.3.2. All membership application form and fee must be submitted on or before due date to the Treasurer or Assistant treasurer.

4.3.3. Grading and Championship/Tournament application form and fee must be submitted on or before due date to the designated committee member appointed for the collection.

4.3.4. Two passport size photographs must be attached to each application of membership and grading. Requirement for Championship/Tournament application will be advised when applicable.

4.3.5. Latest Dan Certificate must be attached for Dan grading application.

4.3.6. Late submission for grading and championship/tournament will not be entertained.

4.3.7. Please note ineligibility to participate in grading and championship/tournament when membership fees are in arrears (indicated in Appendix A).

<i>SINGAPORE KENDO CLUB</i>	
<i>Standard Rulings & Practices</i>	
Ref No: SKC/001/V1	Effective Date : 2004
Supersedes : None	Page 5 of 7

5. NEW INTAKE

- 5.1. Basic beginners' course will be conducted twice a year in April and October.
- 5.2. Duration of beginners' course is 6 months.
- 5.3. Please see item 6 below on how to join SKC.
- 5.4. 90% attendance is required for the beginners' course. Any exceptions will have to be approved by the course instructor of that intake.
- 5.5. SKC do not entertain interference and complaints from parents as minimum age accepted at 13 years of age is considered as adult.

6. HOW TO JOIN SKC

- 6.1. Information on Singapore Kendo Club is available in
SKC Website: www.singaporekendo.org.sg
- 6.2. Interested parties who want to join SKC can register through the email link provided in the website.
- 6.3. SKC only accept applicants of age 13 and above. Applicants without prior kendo training must apply for the Basic Beginners' Course.

6.4. BASIC BEGINNERS' COURSE

- 6.4.1. Registration is closed a month before commencement date of the course.
- 6.4.2. No one is allowed to join in after the registration is closed.
- 6.4.3. Shortlisted applicants will be contacted to participate in an audition.
- 6.4.4. Selected applicants from the audition will be informed of the first day of training.
- 6.4.5. Successful applicants are required to submit membership application form with two-passport photographs and payment of fees on the first day of training.

<i>SINGAPORE KENDO CLUB</i>	
<i>Standard Rulings & Practices</i>	
Ref No: SKC/001/V1	Effective Date : 2004
Supersedes : None	Page 6 of 7

6.5. SKC MAIN BODY TRAINING SESSIONS

- 6.5.1. Trainings are conducted on Wednesdays and Sundays.
- 6.5.2. One of the minimum pre-requisite mentioned in item 6.5.2 to 6.5.4 must be met before any applicant is allowed to join SKC main body training.
- 6.5.3. Singapore kendokas who are members of affiliates eg. NYP KK and NUS KK must acquire at least a 3rd kyu , or
- 6.5.4. Foreign kendokas with Bogu grade must acquire at least a 5th Kyu and certificate must be submitted on application of membership, or
- 6.5.5. Foreign kendokas acquiring less than 5th kyu require a letter of recommendation stating the period of training experience, followed by sensei's assessment and recommendation.

6.6. THURSDAY TRAINING SESSIONS

- 6.6.1. Trainings on Thursdays are organised for senior members.
- 6.6.2. Eligible kendokas are SKC members acquiring 1st Kyu and above.

7. APPENDICES

- Appendix A : Membership and Grading Fees Structure (pg 7 of 7)
- Appendix B : Grading Application Form
- Appendix C : Membership Application Form

SINGAPORE KENDO CLUB	
Standard Rulings & Practices	
Ref No: SKC/001/V1	Effective Date : 2004
Supersedes : None	Page 7 of 7

APPENDIX A

Singapore Kendo Club

MEMBERSHIP & GRADING FEES

This is to inform that the Membership Fees and Grading Fees updated and approved during the Annual General Meeting held on 4th April 2004 will take immediate effect

Membership Fee	New Members Registration / Re-registration Fee	Annual Membership Fee
All Grades	\$10 SGD	\$120 SGD

Grading Fee	Members' Fee	Non members' Fee
Kyu	\$20 SGD	\$40 SGD
1 st Dan	\$50 SGD	\$100 SGD
2 nd Dan	\$50 SGD	\$100 SGD
3 rd Dan	\$100 SGD	\$200 SGD
4 th Dan	\$100 SGD	\$200 SGD
5 th Dan	\$200 SGD	\$400 SGD
6 th Dan	\$200 SGD	\$400 SGD

*Grading Fee do not apply to children under 12 years of age

Penalty for membership in arrears

Members are not allowed to train in SKC if their subscription is in arrears.

Please also take note that member whose subscription is in arrear as of end May or end November of the Financial Year will not be allowed to participate in any competition or grading for that Financial Year.

Their eligibility will be reinstated only in the next Financial Year after they pay up their arrears.